

Updated Pilot Manual 08-24-2019

Welcome Message

Welcome to the AirFlorida Virtual Airlines Policy Manual. First, we would like to thank you for taking the time to read this document in its entirety. Much time and work have gone in to the development of this manual. It is designed to define all the expectations of anyone joining AirFlorida Virtual Airlines. As with any organization, AirFlorida Virtual Airlines must have rules. In the absence of order, chaos prevails.

All of us at AirFlorida Virtual Airlines have personal lives and we take that into consideration when we develop a policy or guideline. We also take great care to ensure a high level of professionalism and realism as well.

AirFlorida Virtual Airlines pilots are among the best trained, and most dedicated in the virtual airline industry. We recognize the dedication and effort our pilots put forth to make this an exciting experience. We desire AirFlorida Virtual Airlines to be a fun and exciting experience for everyone and we think you will see that reflected in our policies.

We ask a lot of our pilots but this is what separates this airline from the other VA's, we run it for you, on a volunteer basis and we ask that you participate on a regular basis.

Joining

Joining AirFlorida Virtual Airlines is by no means a complicated process, but some basic requirements must be met. Applicants must first read the entire policy manual and agree to follow all the rules and regulations that have been established. When reading the manual, applicants should pay close attention to the PIREP policies. After reading the entire policy, applicants should complete the online application and wait for a reply. All applicants will receive a reply within 48 hours or less unless policies are not followed or there are technical difficulties. If you do not receive a reply within 48 hours, send an inquiry to president@flyairflorida.com.

Probationary Period

New pilots are automatically assigned to the hub of their choosing, based on the requested hubs availability. New pilots are required to submit their first PIREP within two weeks of receiving notification that they were added to the roster. If a PIREP is not received during that two-week period, employment will be terminated and the pilot will need to apply again. If a pilot has been removed, he may apply one more time. Because of the time and effort, it takes to add someone to the roster only apply if you are going to participate.

Promotions

Pilots are promoted using a scale which considers accumulated flight time. The more hours pilots fly, the faster they will progress in rank. Pilots may progress at their own pace as every person's schedule is different, but promotions do have an affect on the type of aircraft pilots are allowed to fly.

PILOT PROMOTION SCHEDULE

RANK	Hours		RANK	Hours	
Flight Officer (FO)	0 - 40		Sr. Commercial Captain (SCC)	450 - 550	
Captain (CPT)	40 - 150		ATP Captain (ATP)	550 - 650	
Flight Captain (FC)	150 - 250		Senior ATP Captain (SATP)	650 - 750	
Sr. Flight Captain (SFC)	250 - 350		Master ATP Captain (MATP)	750 - 850	
Commercial Captain (CC)	350 - 450		Command ATP (CATP)	850 and Up	

Promotions are automatically done by the website when the hours are achieved by the pilot.

[Aircraft Assignments](#)

The Aircraft Graduation Schedule indicates the hours required for each type of aircraft; AirFlorida Virtual Airlines operates. *** If you transferred from another airline, your hours count toward this list. Because of the site, I cannot transfer hours to your account. This is mainly for new pilots who are new to the virtual airline industry. If you are an experienced pilot, fly what you are comfortable with.

Aircraft Graduation Schedule

Aircraft	Hours Required
EMB-120	0-40 hours
Beechcraft 1900D	0-40 hours
Island Hopper	0-40 hours
DCH-8-100	40-150 hours
ATR-72	40-150 hours
EMB-170	150-250 hours
RJ-85	150-250 hours
BAE-146	150-250 hours
CRJ700A	250-350 hours
CRJ200LR	250-350 hours
727-200	350-450 hours
DC-9-32	350-450 hours
737-200	350-450 hours
737-300	350-450 hours
MD-90-30	350-450 hours
737-400	350-450 hours
737-700	450-550 hours
A320	450-550 hours
757-200	450-550 hours
747-400	550 +
767-400	550 +
777-200	550 +
DC-10-30	550 +
787-800	550 +
A388	550 +
DC-08-71 Cargo	550 +
DC-10-30 Cargo	650 +
B747-400-Cargo	750 +

[Cargo Flights](#)

Some cargo flights are available and can be found in the flight schedules of individual hubs.

[Realism](#)

Realism is a major part of the virtual airline experience. AirFlorida Virtual Airline pilots should make every effort to increase the level of realism in their flights; using charts is just one example. Pilots should ask their Hub Manager for tips and locations to find resources to enhance their flights.

[Vatsim](#)

AirFlorida Virtual Airlines is proud to be affiliated with **VATSIM (Virtual Air Traffic Simulation Network)**, an organization that provides realistic, real-time ATC control over the internet with Flight Simulation enthusiasts from all over the world. AirFlorida Virtual Airlines require all pilots to use the assigned flight number of the route they are flying from the Hub Route Pages as their call sign when logged into the network. We also ask that if you're not flying an Air Florida scheduled Route due to ATC inactivity, we mandate that each pilot use their individually assigned AirFlorida Pilot Number as their call sign while logged into VATSIM. Prior to connecting to VATSIM network for the first time as an AirFlorida Pilot, please contact your Hub Manager for additional assistance if needed.